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| Transnational Access (TA) and/or Remote Access (RA) User Report |


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| General information about the project |
| Note: the general information at the beginning of this template is identical to the information on the proposal template and can be pasted in, unless changes have occurred. |
| Project title |  |
| Project acronym |  |
| Site(s) to be accessed |  |
| Keywords (up to five, free text) |  |
| Start date of access |  |
| Duration of stay in days |  |
| Number of users granted access |  |

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| Information about the user(s) |
| User group leader or sole applicant (User group member 1) |
| First name |  |
| Last name |  |
| Affiliation |  |
| Street and number |  |
| City |  |
| Country |  |
| E-mail |  |
| Telephone |  |
| Recent references (up to five, alternatively a short CV) |  |
| User group member 2 |
| First name |  |
| Last name |  |
| Affiliation |  |
| Street and number |  |
| City |  |
| Country |  |
| E-mail |  |
| Recent references (up to five, alternatively a short CV) |  |
| User group member 3 |
| First name |  |
| Last name |  |
| Affiliation |  |
| Street and number |  |
| City |  |
| Country |  |
| E-mail |  |
| Recent references (up to five, alternatively a short CV) |  |
| User group member 4 |
| First name |  |
| Last name |  |
| Affiliation |  |
| Street and number |  |
| City |  |
| Country |  |
| E-mail |  |
| Recent references (up to five, alternatively a short CV) |  |
| User groups with more than four members may insert more fields as needed. |

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| Report on the work performed |
| Note: this part will be published on the TA-RA website as example of successfully pursued projects and as orientation for future users of the TA-RA programme. We would therefore ask you to write in a commonly comprehensible manner.  |
| Activities performed (up to 300 words): Please describe the steps taken, instrumentation used, techniques employed, data sources consulted etc. |
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| Scientific results (up to 300 words): Summarise the outcomes of your study at the site(s). |
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| Interpretation of the results (up to 300 words): Discuss the data obtained and describe the major scientific conclusions drawn. |
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| Main achievements and difficulties during the TA related work (up to 250 words): Describe what you found especially rewarding during your stay at the site(s), and also any problems that occurred. |
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| Intended publications: Explain where and how you expect to publish the outcomes of your project work. |
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| Report on metadata |
| Note: this part is mandatory to be filled and will be a criterion for reimbursements. Users are obliged to enter metadata in eLTERs Digital Asset Registry for each of the variables they monitored/measured/observed during the visit. A guideline of how to enter metadata can be found on the TA-RA website (https://elter-ri.eu/transnational-remote-access-ta-ra).  |
| Metadata IDs (see Digital Asset Registry) |
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| Feedback |
| Please rate the below matters on a scale from 1 (excellent) to 5 (poor). Specific comments will be appreciated.  |
| Practical information on how to apply for Access and the overall application process |  |
| Information provided, once your project was accepted, on how to proceed |  |
| Support received at the site(s) regarding technical/scientific matters and logistics |  |
| Overall impression of communication and interaction after finishing your TA/RA related work |  |
| Any further comments you may have to improve future TA/RA in the framework of eLTER PLUS |  |